Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Shannon Chapman

Denis LaMadeleine



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**Concord Selectboard Regular Meeting Minutes**

Thursday, August 1, 2023 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Citizens**

Bill Humphrey-Chairman Audra Girouard Louis Brach

Chris Fournier-Vice-Chairman-Absent Patty Edson

George Morehouse **Town Clerk** Linda Shambo

Shannon Chapman Linda Blakslee

Denis LaMadeleine

**Road Commissioner**

**Selectboard Admin. Asst**. Dane Thorgalsen-Absent

Susan LaMadeleine

**Grant Admin.**

**Zoning Administrator** Joel Schwartz-Absent

Paul Berlejung-Absent

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

**Approval of Agenda**

George M. made a motion to approve the Agenda. Denis L. 2nd. Motion passed 4-0.

**Approval of the July 6, 2023 Hearing Meeting Minutes & the July 6, 2023 Regular Meeting Minutes**

Shannon C. made a motion to approve the July 6, 2023 hearing meeting minutes & the July 6, 2023 regular meeting minutes. George M. 2nd. Motion passed 4-0.

**Citizen’s Concerns**

Linda Shambo and Patty Edson-Miles Pond-informed the Board that John Gilchrist-Miles Pond Rd. has removed trees that used to provide privacy and help reduce the noise from route 2 for the Shambo and Edson properties. The Board stated that this matter should be referred to the State for further investigation.

**Old Business**

**Town Clerk**

Linda B. provided a Guidance for Municipalities concerning information for a Cannabis Control Board. More research is needed and the matter was tabled.

**Town Treasurer**

Monthly reports were emailed to the Board for review. Audra G. provided a list on properties that will be going to Tax Sale and that the Tax Sale will be held on August 8th at 10:00am at the Municipal Building.

Audra G. also provided the Board with the information to set the FY2024 Tax Rate.

Shannon C. made a motion to approve the Municipal Tax Rate of 0.8956. Denis L. 2nd. Motion passed 4-0.

Shannon C. made a motion to approve the Local Agreement Tax Rate of 0.0054. Denis L. 2nd. Motion passed 4-0.

George M. made a motion to reinstate the assessing of late homestead penalties. Shannon C. 2nd. Motion passed 4-0.

George M. made a motion to authorize the Treasurer to issue Tax Bills of behalf of the Selectboard. Denis L. 2nd. Motion passed 4-0.

**Road Commissioner-Absent**

**Zoning Administrator-Absent**

**Planning & Zoning Board-Absent**

The Planning Board submitted a request to have Jessi Hudson appointed to the Planning and Zoning Board.

George M. made a motion to appoint Jessi Hudson for a 2 year term to expire in July 2025. Shannon C. 2nd. Motion passed 4-0.

**New Business**

**Regional Approval of the Concord Municipal Plan**

Susan L. asked the Board if they would like to move forward with Regional Approval of the Municipal Plan to be able to apply for grants and to participate in the Village Center Designation Program.

Shannon C. made a motion to proceed with getting regional approval of the Municipal Plan. George M. 2nd. Motion passed 4-0.

**By Law Amendment Hearing Date**

Susan L. presented to the Board the Amended Bylaw Section 305: Junkyards and Salvage Yards to the Board for review and approval.

Shannon C. made a motion to accept and approve the Amended Bylaw Section 305. Denis L. 2nd. Motion passed 4-0. A Hearing will be held at a later date.

**Furnace Maintenance for Town Buildings**

Susan L. stated to the Board that all Town Building furnaces need to be cleaning and that a fuel line needs to be replaced at the Town Clerk’s building. Susan L. requested permission to contract a Heating contractor.

Consensus of the Board for Susan L. to contact a Heating Contractor.

**Essex County Sheriff’s Contract Renewal**

Susan L. presented the Annual Law Enforcement Service Contract to the Board for review and approval.

George M. made a motion to approve the Annual Law Enforcement Contract in the amount of $35,000.00. Shannon C. 2nd. Motion passed 4-0.

**Overlook Cemetery**

Tabled

**ARPA Projects & Discussions—Implementations Goals**

Tabled

**Other-None**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session

Shannon C. made a motion to go into Executive Session at 6.37pm to discuss legal and personnel matters. Denis L. 2nd. Motion passed 4-0.

Out of Executive Session at 7.11pm.

Consensus of the Board is to have Susan L. Contact Steven Mackenzie concerning maintenance work for the Town Buildings.

**Adjournment**

Denis L. made a motion to adjourn at 7:12pm. George M. 2nd. Motion passed 4-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Shannon Chapman

\_\_\_\_\_\_Absent\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chris Fournier-Vice-Chairman Denis LaMadeleine

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George Morehouse Posted: August 3, 2023