Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Shannon Chapman

Denis LaMadeleine



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, September 5, 2023 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Citizens**

Bill Humphrey-Chairman-Absent Audra Girouard Roger Wood

Chris Fournier-Vice-Chairman Janet Jewett

George Morehouse **Town Clerk** Heidi Gingue

Shannon Chapman Linda Blakslee

Denis LaMadeleine **Assessor**

**Road Commissioner** Matt Krajeski

**Selectboard Admin. Asst**. Dane Thorgalsen

Susan LaMadeleine **Attorney**

**Grant Admin.** Michael Tarrant

**Zoning Administrator** Joel Schwartz

Paul Berlejung-Absent

**Call to Order**

Chris F. called the meeting to order at 6:00pm.

Chris F. added 2024 Municipal Park-and-Ride Grant Program under Other to the Agenda

**Approval of Agenda**

Shannon C. made a motion to approve the Agenda with the addition. George M. 2nd. Motion passed 4-0.

**Approval of the August 1, 2023 Regular Meeting Minutes**

Denis L. made a motion to approve the August 1, 2023 regular meeting minutes. Shannon C. 2nd. Motion passed 3-0. Chris F. was absent on August 1, 2023.

**Citizen’s Concerns**

Janet Jewett-East Concord-Concerned about people living in a trailer on the Oregon Rd. and how is the waste from the trailer being disposed of? Susan L. will contact the State concerning the issue.

Heidi Gingue-Concord Health Center-Requested permission to have a Turkey Trot (run or walk) on Brook Rd. on Thanksgiving Day November 23, 2023) from 8:30am to 10:00am.

The Board requested a Certificate of Liability Insurance and to have safety procedures in place.

Shannon C. made a motion to authorize the Concord Health Center to have the Turkey Trot on Thanksgiving Day. Denis L. 2nd. Motion passed 4-0.

**Old Business**

**Town Clerk**

Linda B. stated that she was working on getting a quote to upload survey maps on the Cotts System, which will allow research to be done more efficiently.

**Town Treasurer**

* **Main Street Bunnell Property-To Be Discussed In Executive Session**

Monthly reports were emailed to the Board for review. Audra G. provided the Tax Sale Results to the Board for review. She stated that Tax Bills were mailed out on August 15, 2023 and are due on November 3, 2023.

**Road Commissioner**

* **Bradley Vale Road**

Attorney Michael Tarrant reviewed with the Board on how they needed to proceed with putting Bradley Vale Rd. back on the map. Susan L. will work with Attorney Tarrant to draft a letter for the property owners on Bradley Vale Rd. concerning putting the road back on the State maps.

Dane T. stated that the Concord Community Church would like to install a sidewalk beside the church and would the Town be willing to plow it in the winter. He also stated that they would like a crosswalk from the church to Folsom Common.

George M. made a motion to allow the Concord Community Church to lay a sidewalk and that the Town will plow in the winter. Shannon C. 2nd. Motion passed 4-0.

Consensus of the Board is to not have a crosswalk installed.

**Assessor**

Matt K. informed the Board that the Statistical Re-Appraisal has begun and that they are noting any new construction they find. Matt K. also submitted an Errors & Omissions Request for Shin Yiu Leung-Beach Drive for the Board to review.

Shannon C. made a motion to accept the Errors & Omissions for Shiu Yiu Leung. Denis L. 2nd. Motion passed 4-0.

**Zoning Administrator-Absent**

**Planning & Zoning Board-Absent**

* **Appointment of Danielle Cote-Sukkaew as Alternate to the Planning & Zoning Board**

The Planning Board submitted a request to have Danielle Cote-Sukkaew appointed to the Planning and Zoning Board as an alternate.

George M. made a motion to appoint Danielle Cote-Sukkaew as an alternate for the Planning & Zoning Board. Shannon C. 2nd. Motion passed 4-0.

**Grant Administrator**

Discussion in Executive Session

**New Business**

**Computer Upgrade Quote**

Susan L. submitted a quote to the Board in the amount of $2,299.60 from Northeast Computer Systems, Inc. to upgrade 8 computers with better security and faster capabilities.

George M. made a motion to authorize the quote of $2,299.60 for the computer upgrade. Denis L. 2nd. Motion passed 3-1. Shannon C. opposed.

**Renewal of the Concord Village Center Designation**

Cynthia Stuart requested that a formal motion be made by the Board to move forward with the application for the State of Vermont Village Center Designation.

Shannon C. made a motion for the Town of Concord Selectboard to authorize the application for the State of Vermont Village Center Designation. George M. 2nd. Motion passed 3-1. Denis L. opposed.

**Municipal Technical Assistance Program Funds**

Susan L. presented the Board with the information concerning the program and asked if the Board would like to move forward in participating in the program.

Shannon C. made a motion to participate in the Municipal Technical Assistance Program. George M. 2nd. Motion passed 4-0.

**Overlook Cemetery**

The Board will be having a Special Meeting to discuss the duties that they would like the Sexton to perform.

**ARPA Projects & Discussions—Implementations Goals**

Chris F. spoke to the Board in regards to improvements to the Town Hall and that he has been in contact with Brian Douglas in regards to the project. Chris F. also asked Joel S. to provide a few proposals to have the Town Buildings looked at for improvement purposes.

**Other**

Susan L. provided the Board with information concerning the 2024 Municipal Park-and-Ride Grant Program and asked if the Board would like to participate?

Consensus of the Board not to participate.

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session

Shannon C. made a motion to go into Executive Session at 7:14pm to discuss legal and personnel matters. Denis L. 2nd. Motion passed 4-0.

Out of Executive Session at 7:25pm.

Denis L. made a motion to extend the note for Shirley Bunnell on the Main Street property until December 31, 2023. George M. 2nd. Motion passed 4-0.

**Adjournment**

Denis L. made a motion to adjourn at 7:30pm. George M. 2nd. Motion passed 4-0.

Respectfully submitted, Date: \_\_October 3, 2023\_\_

\_\_\_\_\_Absent\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bill Humphrey-Chairman Shannon Chapman

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Chris Fournier-Vice-Chairman Denis LaMadeleine

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George Morehouse Posted: September 11, 2023