Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Shannon Chapman

Denis LaMadeleine



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, October 3, 2023 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Assessor**

Bill Humphrey-Chairman Audra Girouard Matt Krajeski

Chris Fournier-Vice-Chairman

George Morehouse-Absent **Town Clerk KATV**

Shannon Chapman Linda Blakslee Anthony Valente

Denis LaMadeleine

 **Road Commissioner**

**Selectboard Admin. Asst**. Dane Thorgalsen

Susan LaMadeleine

 **Grant Admin.**

**Zoning Administrator** Joel Schwartz

Paul Berlejung

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

Bill H. added Cemetery/Sexton Committee to the Agenda after Grant Administrator

**Approval of Agenda**

Chris F. made a motion to approve the Agenda with the addition. Denis L. 2nd. Motion passed 4-0.

**Approval of the September 5, 2023 Regular Meeting Minutes & the September 26, 2023 Special Meeting Minutes**

Chris F. made a motion to approve the September 5, 2023 regular meeting minutes. Shannon C. 2nd. Motion passed 4-0.

Denis L. made a motion to approve the September 26, 2023 special meeting. Chris F. 2nd. Motion passed 4-0.

**Citizen’s Concerns-None**

**Old Business**

**Town Clerk**

Linda B. presented a quote from Breezy Carpentry to replace the main door at the Town Clerk’s Office in the amount of $1,650.00.

Shannon C made a motion to accept the quote from Breezy Carpentry in the amount of $1,650.00. Chris F. 2nd. Motion passed 4-0.

She also stated that the toilet if her office keeps running. Susan L. stated that she has already called the plumber to have the issue addressed.

**Town Treasurer**

Audra G. stated that the monthly reports had been emailed and that the monthly warrants were on the table for review. She also presented two invoices form the Folsom Ave. Stormwater Project in the amounts of $34,447.89 and $25,538.02 for review and to have a motion from the Board to pay.

Chris F. made a motion for Audra G. to pay both of the invoices. Denis L. 2nd. Motion passed 4-0.

**Road Commissioner**

Dane T. stated that both the Grant in Aid Project and the Better Roads Project are now completed.

**Assessor**

Matt K. presented two Errors and Omissions to the Board for review. Number one is parcel 11-4002850 Matt K. stated that an adjusted assessment would be $21,200.00.

Chris F. made a motion to accept the Error & Omissions for parcel 11-4002850. Shannon C. 2nd. Motion passed 4-0.

Number two is parcel 24-0200521, Matt K. stated that an adjusted assessment would be $29,700.00. Shannon C. 2nd. Motion passed 4-0.

Matt K. will provide the renewal contract with the Town at the November Meeting. He also stated that his company might be interested in purchasing the server that hasn’t been able to be used. Susan L. will look up the cost of the server.

**Zoning Administrator**

Informed the Board that everything is caught up in his department.

**Planning & Zoning Board-Absent**

**Grant Administrator**

Joel S. spoke briefly with the Board concerning the RFP. (Request For Proposals)

**Cemetery/Sexton Committee**

Bill H. informed the Board that Rodger Brown would be willing to be a consultant for the Cemetery Committee.

**New Business**

**Heating Oil Quotes**

Susan L. presented three quotes for heating oil to the Board for review.

1. CN Brown was $3.729 per gallon
2. Bournes Energy was $3.699 per gallon
3. Dead River was $3.55 per gallon

Chris F. made a motion to purchase the Heating Oil from Dead River. Shannon C. 2nd. Motion passed 4-0.

**Clear Diesel Quotes**

Susan L. presented two quotes for clear diesel to the Board for review.

1. Bournes Energy was $3.9772 per gallon
2. Dead River was $3.6243 per gallon

Chris F. made a motion to purchase the Clear Diesel from Dead River. Denis L. 2nd. Motion passed 4-0.

**EZ Trash Contract Renewal**

Susan L. presented the EZ Trash contract to the Board for review. Everything is remaining the same except EZ Trash will be raising their prices in January 2024.

Denis L. made a motion to accept the Contract from EZ Trash for the upcoming year. Chris F. 2nd. Motion passed 4-0.

**Budget Meeting Date? (October 25th last year)**

Susan L. asked the Board when they would like to have the first budget meeting. Consensus of the Board is to have the Meeting on November 14th, 2023 at 6:00pm at the Municipal Building.

Audra G. was invited to attend the first meeting.

**Cemetery Bylaws-Tabled**

**ARPA Projects & Discussions—Implementations Goals**

Chris F. will have more information at the November Meeting

**Other**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session

Chris F. made a motion to go into Executive Session at 6:38pm to discuss a personnel matters. Shannon C. 2nd. Motion passed 4-0.

Out of Executive Session at 6:57pm.

Denis L. made a motion for Bill H. to draft a letter for each department to have their reports and documents ready and turned over to Susan L. for distribution on the Thursday by 3:00pm, before the Selectboard Meeting.

Shannon C. 2nd. Motion passed 4-0.

**Adjournment**

Denis L. made a motion to adjourn at 7:00pm. Chris F. 2nd. Motion passed 4-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Shannon Chapman

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Chris Fournier-Vice-Chairman Denis LaMadeleine

\_\_\_\_\_\_\_Absent\_\_\_\_\_\_\_\_\_\_\_

George Morehouse Posted: October 5, 2023