Selectboard Office

P.O. Box 317

Concord, VT 05824

(802)695-2910, ext.21

(802)284-2009

Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Denis LaMadeleine

Jason Payeur



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, May 7, 2024 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Fire Department**

Bill Humphrey-Chairman Audra Girouard Richard Fisher-Chief-Absent

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk KATV**

Denis LaMadeleine Linda Blakslee Justin Monahan

Jason Payeur

 **Road Commissioner** **Citizen**

**Selectboard Admin. Asst**. Dane Thorgalsen Ed Bunnell

Susan LaMadeleine Deborah Noble

 **Grant Admin.** Dan Taylor

**Zoning Administrator** Joel Schwartz-Absent Cynthia Stuart

Matt Walsh-Absent

 **Caledonian Record**

 Amy Nixon

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

**Approval of Agenda**

Chris F. made a motion to approve the Agenda. Denis L. 2nd. Motion passed 5-0.

**Approval of the April 2, 2024 Regular Meeting Minutes & the April 2, 2024 Hearing Minutes**

George M. made a motion to approve the April 2, 2024 Hearing Minutes. Denis L. 2nd. Motion passed 4-0.

Chris F. made a motion to approve the April 2, 2024 regular meeting minutes. Denis L. 2nd. Motion passed 5-0.

**Citizen’s Concerns**

Deborah Noble-Cross Road-expressed concerns regarding a culvert close to her property and also spoke about the condition of the Shadow Lake Bridge.

2 Anonymous letters were presented to the Board.

* First letter had concerns about the Bunnell property on Bunnell Road, the Board referred the matter to the Zoning Administrator.
* Second letter was concerning Toys, clutter and children in a front yard on Main Street. No action taken.

**Old Business**

**Town Clerk**

Linda B. presented the Board with 2 Liquor Licenses for approval. First from Alpine Valley Campground and second from the Mooselook.

George M. made a motion to approve the Liquor License, 1st class, 2nd class, 3rd class, outdoor consumption and the tobacco for the Alpine Valley Campground. Chris F. 2nd. Motion passed 5-0.

George M. made a motion to approve the Liquor License for the Mooselook. Chris. F 2nd. Motion passed 5-0.

Linda B. also stated that the 220 dogs have been licensed to date. She also stated that she is working on a list on Deputy Registrars who are authorized to issue Burial Permits.

She also let the Board know that the Kingdom East Unified Union School District will be having their third Budget vote on Wednesday, May 29, 2024.

She let the Board know that she, Audra, Susan and Eileen met with Mark Wheeler from EH Danson to discuss Town Building issues. Mark Wheeler would also like to meet with the Selectboard.

69 Appointments have been booked for the Assessors for the Informal Hearings for Reappraisals.

**Town Treasurer**

Audra G. provided the April Warrants for the Board to review, she also emailed the Monthly Financial Reports to the Board. Audra G. submitted to the Board the Annual Financial Management Questionnaire for review and acknowledgement.

Chris F. made a motion that the Board has read and acknowledged the Annual Financial Management Questionnaire. Denis L. 2nd. Motion passed 5-0.

She also reminder the Board that the ARPA Funds need to be obligated by 12-31-2024. She also stated that we have been awarded $9,980.00 for the Aquatic Nuisance Control Grant in Aid Environmental Stewardship Program.

She also stated that she needed to know where the invoice from NE Structural Engineering should be paid from. Chris F. made a motion to pay NE Structural Engineering out of the ARPA Funds. Denis L. 2nd. Motion passed 5-0.

**Road Commissioner**

Dane T. submitted a Letter of Intent to participate in the SFY25 Municipal Roads Grant in Aid Program. Consensus of the Board to submit the Letter of Intent.

The Certificate of Highway Mileage was also reviewed by the Board.

New Dump Truck discussion was had by Dane T. and the Board. Consensus of the Board to move forward with the Freightliner Dump Truck.

**Fire Department-Absent**

Richard F. requested that a Fire Protection Contract be sent to Victory. Consensus of the Board is to send the contract to Victory.

**Planning & Zoning Board-None**

**Zoning Administrator-Absent**

Matt W. submitted a report stating that he has scheduled and completed 6 Zoning Appointments, received 4 applications for land development/new construction/additions to existing properties, received 2 requests for Certificates of Occupancy checks and that he attended the April 17, 2024 Planning/Zoning Board Meeting.

He has also spoken with homeowners on Miles Pond and Oregon Road for Subdivision Requests with will be brought to the Planning/Zoning Board in June. He will also continue to operate morning hours on Thursday, however may extend the hours due to increasing business.

**Grant Administrator-Absent**

**New Business**

**Cynthia Stuart**

Cynthia S. stated that Sid’s Pantry was awarded a grant in the amount of $15,000.00.

She also informed the Board about the Village Trust Initiative which offers expertise and funding to help small towns create of bolster a local community trust organization and take on a transformational revitalization project. Consensus of the Board is to move forward with the Initial Application.

**Resolution For Annual Appointment for NEK Broadband Board**.

The Annual Resolution was presented to the Board.

George M. made a motion to reappoint Bill Humphrey as the Representative to the NEK Broadband Board. Chris F. 2nd. Motion passed 4-0.

**Spencer Hudson-Executive Session**

**Share Shack Attendant-Executive Session**

**Cemetery Committee**

Chris F. stated that someone would like to purchase a plot in the Old Overlook Cemetery. Consensus of the Board to move forward with the purchase.

Chris F. also submitted to the Board for review a Job Description for a Cemetery Sexton.

George M. made a motion to accept the Job Description for the Cemetery Sexton. Denis L. 2nd. Motion passed 5-0. Susan L. will post the Job Description in various places.

**ARPA Projects & Discussions—Implementations Goals**

Chris F. submitted an estimate from Harold’s Concrete Construction in the amount of $152,500.00 to mulch and build a road down to the backside of the Town Hall so that trucks and equipment can have access to do the repairs needed to the Tow Hall.

George M. made a motion to approve the estimate in the amount of $152,500.00 from Harold’s Concrete Construction. Jason P. 2nd. Motion passed 4-0. Denis L. abstained

**Other-None**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

Chris F. made a motion to go into Executive Session at 7:03pm.

Out of Executive Session at 7.30pm.

No Action Taken

**Adjournment**

Denis L. made a motion to adjourn at 7:31pm. Chris F. 2nd. Motion passed 5-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Denis LaMadeleine

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Chris Fournier-Vice-Chairman Jason Payeur

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George Morehouse Posted: May 13, 2024.