Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Denis LaMadeleine

Jason Payeur



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, June 4, 2024 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Fire Department**

Bill Humphrey-Chairman Audra Girouard Richard Fisher-Chief-Absent

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk KATV**

Denis LaMadeleine Linda Blakslee Justin Monahan

Jason Payeur

**Road Commissioner** **Citizen**

**Selectboard Admin. Asst**. Dane Thorgalsen Sierra Elders

Susan LaMadeleine Dan Elders

**Grant Admin.** Dan Taylor

**Zoning Administrator** Joel Schwartz

Matt Walsh-Absent **Town Attorney**

**Caledonian Record** Dan McCabe

Amy Nixon-Absent

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

**Approval of Agenda**

Chris F. made a motion to approve the Agenda. Denis L. 2nd. Motion passed 5-0.

**May 7, 2024 Meeting Minutes Correction**

* Chris F. submitted an estimate from Harold’s Concrete Construction in the amount of $152,500.00 to mulch and build a road down to the backside of the Town Hall so that trucks and equipment can have access to do repairs needed to the Town Hall.  **The estimate also includes all masonry foundation work**. George M. made a motion to approve the estimate in the amount of $152,500.00 from Harold’s Concrete Construction and to pay out of the ARPA Funds. Jason P. 2nd. Motion passed 4-0. Denis L. abstained.

**Approval of the May 7, 2024 Regular Meeting Minutes**

George M. made a motion to approve the May 7, 2024 Amended Meeting Minutes. Denis L. 2nd. Motion passed 5-0.

**Citizen’s Concerns**

Sierra Elders informed the Board that there is a property on George Street that has several old cars and trash that is unsightly.

**Old Business**

**Town Clerk**

Linda B. presented the Board with the appointment document for the Town Fire Warden for a five year term.

Chris F. made a motion to appoint Richard Fisher as the Town Fire Warden for a five year term. Denis L. 2nd. Motion passed 5-0.

Linda B. also turned over the Delinquent Dog License list to the Selectboard. Susan L. will start mailing out notices.

She also stated that there may be possible grievances for the end of June. She is also still doing research concerning Cannabis Retail.

**Town Treasurer**

Audra G. provided the May Warrants for the Board to review, she also emailed the Monthly Financial Reports to the Board. She stated that the Board has six months to obligate the remaining ARPA Funds, she provided a spreadsheet for the Board to review.

Audra G. stated that she is without an assistant and will be posting the position in a couple of weeks.

She will also be changing her office hours to Wednesday, Thursday and Friday 8am to 4pm.

**Road Commissioner**

Sidewalk Estimate

Dane T. submitted the sidewalk specs to the Board for review, he will be contacting contractors in the coming weeks for estimates and have more information at the July meeting.

Mileage Certificate

Dane T. presented the Board with the Certificate of Highway Mileage year ending February 2024 with a change of to the footage length on Ranney Road. TH# 18. Section length went from 528 feet to 972 feet.

George M. made a motion to accept the Certificate of Highway Mileage year ending February 2024 as presented. Chris F. 2nd. Motion passed 5-0.

Dane T. also stated that the Town has been awarded a Better Roads Grant in the amount of $20,000.00.

**Fire Department-Absent**

**Planning & Zoning Board-Absent**

**Zoning Administrator-Absent**

Matt W. submitted a report stating that he has scheduled/completed four Zoning appointments. He has also received six applications for land development/new construction/additions to existing properties. He also stated that he will be presenting Subdivision requests to the Planning Board in June.

**Grant Administrator**

Joel S. spoke briefly on possible grant opportunities for Town Projects.

**New Business**

**Mark Wheeler-EHDanson Associates**

Mark W. did a presentation for the Board concerning possibilities for some of the Town Buildings. What can be done to make the building spaces more efficient? He also asked if the Board would like to move forward with a Structural Review.

Consensus of the Board is to move forward with the Structural Review.

**Spencer Hudson-Executive Session**

**Cemetery Committee**

Chris F. stated that he and Bill H. interviewed three candidates for the Cemetery Sexton position and that they decided on Bill Gilding as the most qualified candidate for the position.

Chris F. made a motion for the Board to hire Bill Gilding as the Cemetery Sexton. Denis L. 2nd. Motion passed 5-0.

**ARPA Projects & Discussions—Implementations Goals**

Chris F. stated that he had spoken to New England Foam & Coating concerning a quote on insulating some of the Town Hall spaces. More information at the July Meeting.

**Other-None**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

Chris F. made a motion to go into Executive Session at 7:05pm.

Out of Executive Session at 7:18pm.

No Action Taken

**Adjournment**

Denis L. made a motion to adjourn at 7:20pm. Chris F. 2nd. Motion passed 5-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Denis LaMadeleine

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Chris Fournier-Vice-Chairman Jason Payeur

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George Morehouse Posted: June 10, 2024.