Selectboard Office

P.O. Box 317

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(802)284-2009

Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Denis LaMadeleine

Jason Payeur



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**Concord Selectboard Regular Meeting Minutes**

Tuesday, October 01, 2024 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Fire Department**

Bill Humphrey-Chairman Audra Girouard Richard Fisher-Chief-Absent

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk KATV**

Denis LaMadeleine Linda Blakslee

Jason Payeur

 **Road Commissioner** **Citizen**

**Selectboard Admin. Asst**. Dane Thorgalsen David Skinner

Susan LaMadeleine Shari Skinner

 Steven Bean

**Zoning Admin**. James Hayes

Nick Kittredge Kristine Hayes

 John Skinner

**Assessor** Deb Dolgin

Matt Krajeski Spencer Hudson

 Deb Noble

 Karen Pennes

 Joanna Young

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

**Approval of Agenda**

George M. made a motion to approve the Agenda. Chris F. 2nd. Motion passed 5-0.

**Approval of the September 3, 2024 Regular Meeting Minutes**

Chris F. made a motion to approve the September 3, 2024 Meeting Minutes. Denis L. 2nd. Motion passed 5-0.

**Citizen’s Concern**

**Joanna Young**-Wesley Road-requested that the Board have the Assessor’s Office hear her grievance concerning her property evaluation. The Board spoke to Matt K. during the meeting and Matt K. will work with Joanna Young on this issue.

**David & Shari Skinner**-Cross Road-Employee complaint-Will be discussed in Executive Session.

**Steven Bean**-Miles Pond-Submitted a petition to the Board to set aside $50,000.00 of ARPA money for a two sided digital sign for the Town for review.

**Old Business**

**Town Clerk**

Linda B. stated that all ballots for the November 5th Election have been mailed out by the State.

She also stated that she has received a grant in the amount of $5,000.00 for Election supplies. Is also setting up a credit card machine in her office to be able to accept credit cards for payments.

**Town Treasurer**

Audra G. provided the September Warrants for the Board to review, she also emailed the Monthly Financial Reports to the Board. She stated that Tax Bills were mailed on September 6th, 2024 and are due November 1, 2024. She has temporarily extended her office hours to Monday through Friday 8am to 4pm to collect Tax Payments. She will be mailing out the School District $1.8 million dollars in school taxes which is due November 15, 2024.

Audra G. asked the Board if she could postpone paying the Town Department Appropriations of $122,500.00 to a later date.

Consensus of the Board is to have Audra G. postpone the Appropriation payments to a later date.

She updated the Board that $620,000.00 has been paid so far in storm damages and she hasn’t had to take anything from the reserve funds. She also stated that a Lawsuit has been filed in connection to the 2023 Tax Sale-This will be discussed in Executive Session.

**Road Commissioner**

* Cross Road Culvert-By Deb Noble’s

Requested that the culvert near her home be cleaned out to prevent future flooding of her basement, she also supplied the Board with photos and documentation of what the issues are. Dane T. stated that the Town is still waiting on the Hydraulic Study for the Cross Road culvert from the State.

**Fire Department-Absent**

**Assessor**

Matt K. presented to the Board an Errors and Omissions Request for a Utility Submission. The parcel 00-0000951 was assessed at $1,035,200.00 and now has an adjusted assessment of $2,197,500.00. Matt K. requested that the Board approve the adjusted, assessed value as determined by the State of Vermont.

Chris F. made a motion to approve the Errors and Omissions as presented to the Board. George M. 2nd. Motion passed 5-0.

**Planning & Zoning-Absent**

**Zoning Administrator**

Nick K. presented a report detailing everything that he has been working on for the last month for the Board’s review. He also requested that the Board look into purchasing a cell phone for the Zoning Administrator position and adding a line to the Town contract. Susan L. will look it pricing for a cell phone for the November Meeting.

**Grant Administrator-Absent**

**New Business**

The Concord Station-Hannah Morris

Spencer H. attended the meeting on behalf of Hannah Morris to request that 5 years of Town Taxes be waived for the period of 5 years.

Chris F. made a motion to accept the request dated April 3, 2024, to waive the Town Tax portion for the period of 5 years. George M. 2nd. Motion passed 5-0.

**November Selectboard Meeting Date-Election Is On First Tuesday**

George M. made a motion to hold the November Selectboard Meeting on Thursday November 7th, 2024 at 6pm at the Municipal Building due to the Election on the first Tuesday of the month. Chris F. 2nd. Motion passed 5-0.

**Planning/Zoning Board Appointments**

* Jim Gochie-1 Year Term-Expires October 2025
* Rodger Sheldon-2 Year Term-Expires October 2026
* Brenden Monahan-Alternate Board Member

Chris F. made a motion to appoint all of the above to the Planning/Zoning Board. Denis L. 2nd. Motion passed 5-0.

**E-Z Trash Contract Renewal**

The E-Z Trash renewal contract was given to the Board for review and approval.

Chris F. made a motion to approve the E-Z Trash contract with the Town. Denis L. 2nd. Motion passed 5-0.

**Essex County Sheriff Contract Renewal**

The Essex County Sheriff Law Enforcement Contract was presented to the Board for review and approval.

George M. made a motion to approve the Essex County Sheriff Law Enforcement Contract. Chris F. 2nd. Motion passed 5-0.

**Tax Stabilization Policy**

The finalized Tax Stabilization Policy was presented to the Board for review and approval.

Chris F. made a motion to approve and accept the Tax Stabilization Policy. Denis L. 2nd. Motion passed 5-0.

**Cemetery Committee**

George M. requested that the new part of the Concord Village Cemetery be mowed one more time before winter. Susan L. will contact Sean Morse and Son Lawn Care to have the Cemetery mowed.

**ARPA Projects & Discussions—Implementations Goals**

I new detailed contract is needed for the work to be performed at the Town Hall in regards to the ARPA Funds. Chris F. will create a detailed contract for the project.

**Other-None**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

George M. made a motion to go into Executive Session at 6:52pm to discuss legal and personnel matters. Chris F. 2nd. Motion passed 5-0.

Out of Executive Session at 7:13pm

No Action Taken

**Adjournment**

Denis L. made a motion to adjourn at 7:15pm. Jason P. 2nd. Motion passed 5-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Denis LaMadeleine

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Chris Fournier-Vice-Chairman Jason Payeur

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George Morehouse Posted: October 7, 2024.