Selectboard Office

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Bill Humphrey-Chairman

Chris Fournier-Vice-Chairman

George Morehouse

Denis LaMadeleine

Jason Payeur



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**Concord Selectboard Regular Meeting Minutes**

Thursday, November 7, 2024 at 6:00pm

Municipal Building

Unofficial Copy

**Selectboard Town Treasurer Grant Administrator**

Bill Humphrey-Chairman Audra Girouard Joel Schwartz

Chris Fournier-Vice-Chairman

George Morehouse **Town Clerk KATV**

Denis LaMadeleine Linda Blakslee

Jason Payeur

 **Road Commissioner** **Citizen**

**Selectboard Admin. Asst**. Dane Thorgalsen Deb Noble

Susan LaMadeleine Harry Gorman

 **Planning Board**

**Zoning Admin**. Jim Gochie

Nick Kittredge

 **Cemetery Sexton**

 Bill Gilding

**Call to Order**

Bill H. called the meeting to order at 6:00pm.

Chris F. asked that the minutes be corrected on page 4 under ARPA Projects, to start the sentence with A instead of I.

**Approval of Agenda**

Chris F. made a motion to approve the Agenda with the correction. Denis L. 2nd. Motion passed 5-0.

**Approval of the October 1, 2024 Regular Meeting Minutes**

George M. made a motion to approve the October 1, 2024 Meeting Minutes. Denis L. 2nd. Motion passed 5-0.

**Citizen’s Concern**

**Anonymous**-Complaint concerning trash all over the yard, with animals ripping open the bags and trash is blowing around.

Susan L. will contact the Town Attorney Dan McCabe.

**Ed Bunnell-**Neighbors dog is running around unleashed and won’t stay out of his yard.

Susan L. will send letter to the dog owner.

**Old Business**

**Town Clerk**

Linda B. stated that the Election went very well and that over 600 ballots were processed.

**Town Treasurer**

Audra G. provided the October Warrants for the Board to review, she also emailed the Monthly Financial Reports to the Board. She stated that she is training Savannah Kittredge on payroll and will be starting with accounts payable. Her office can now accept credit card payments.

She stated that a little more than 5.5% of Taxes went delinquent which is good since the average is 7-10%. She also stated that the Towns school Tax Levy of $1,834,246.22 will be paid next week and that she will also be making the payments to the Reserve Funds.

$689,459.51 in storm damage has been paid to date, not including Town Equipment time or payroll. She also provided the Board with ARPA Funds information for their review. She stated that Attorney McCabe answered the complaint and filed a motion to dismiss. She has closed the Concord Cemetery Association account and $26,981.06 was put into the Cemetery Reserve Fund. She has received a donation in the amount of $265.00-where would the Board like it posted?

Chris F. made a motion to place the donation of $265.00 in the Cemetery Reserve Fund for the Maintenance. George M. 2nd. Motion passed 5-0.

**Road Commissioner**

* Cross Road Culvert-By Deb Noble’s

Discussion were had concerning the culvert of Cross Road. Susan L. will ask the Fire Chief-Richard Fisher to contact Dane T. in regards to flushing out the culvert. Dane T. stated that the Prospect Street project is now completed and that the July Storm Damage repairs are now completed.

**Planning & Zoning**

* Executive Session

**Zoning Administrator**

Susan L. provided the cell phone information to the Board for a cell phone for the Zoning Administrator. By adding another line to the Town plan it will bring the lines down to $55.00 plus tax, and with the promo available for business plans the phones total cost will be $19.00.

George M. made a motion to move forward with the plan and purchase the phone.

**Grant Administrator-Absent**

**New Business**

**Welcome Sign Replacement**

Susan L. presented a quote in the amount of $850.00 to have the Welcome Sign on Route East replaced due to wind damage from the previous storm.

Denis L. made a motion to order the new welcome sign in the amount of $850.00. Jason P. 2nd. Motion passed 5-0.

**2025 Mowing Contract-Tabled until Budget Meeting**

**Health Insurance Renewal-Tabled until Budget Meeting**

**Health Equity Renewal-Tabled until Budget Meeting**

**Zoning Admin. Cell Phone**

Discussed earlier in the meeting.

**Budget Meeting Date**

The Board set the first Budget Meeting date for December 3rd, 2024 at 5:00pm.

**Cemetery Committee**

* Stipend Extension

The Cemetery Sexton requested that the stipend be extended through the winter allowing him to be some much needed work on the maps for the Cemeteries.

Chris F. made a motion to extend the Stipend through the winter. George M. 2nd. Motion passed 5-0.

**ARPA Projects & Discussions—Implementations Goals**

**Other-None**

**Executive Session**: If discussion warrant, and the Board so votes, some items may be held in Executive Session.

Chris F. made a motion to go into Executive Session at 7:10pm to discuss personnel matters.

Out of Executive Session at 8:18pm

The Board has come to the conclusion concerning compensation for the Zoning Administrator with a six month probation with a review after that.

**Adjournment**

Denis L. made a motion to adjourn at 8:20pm. Jason P. 2nd. Motion passed 5-0.

Respectfully submitted, Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Bill Humphrey-Chairman Denis LaMadeleine

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Chris Fournier-Vice-Chairman Jason Payeur

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George Morehouse Posted: November 12, 2024.